

Note: This form is authorized by s. 144.25, Wis. Stats., and ch. NR 120, Wis. Adm. Code. Completion of this form is mandatory. Failure to submit a completed form to the Department will result in the denial of grant funds. The information contained in this form will be used for program budget analysis in the Nonpoint Source Pollution Program.

Grantee Name		Watershed Project	
Period Covered by This Report (MM-DD-YY)	Grant Number	Pay Request Number	

1. Project Management and Planning

a. Staff Salary and Fringe			
b. Cost Shared Support Costs		X .70 =	
c. Other Support Costs			1. _____

2. Erosion Control Ordinance Development/Enforcement

a. Development Costs (funded at 100%)			
b. Enforcement Costs Minus Fees Collected OR 50% of Total Costs			
	-	=	2. _____

3. Stormwater Management Plan Development 3. _____

4. Training for Existing Staff 4. _____

5. Information and Education 5. _____

6. Project Pre-Design, Design, Inspection, or Evaluation
(list project name and type of cost)

Project Name and Type of Cost	Cost	
_____	_____	
_____	_____	
_____	_____	6. _____

7. Total of Lines 1-6 **Total** _____

INSTRUCTIONS:

- Line 1: At line a. enter the salary and fringe for staff funded under this grant. At line b. enter cost shared support costs, which include computer equipment, office equipment and furnishings, field equipment, and office supplies. See NR 120.21(4)(b), Wis. Adm. Code, for a listing of these costs. At line c. enter other support costs which include travel, training, and test materials. Enter the total of a + b + c at line 1.
- Line 2: At line a. enter costs associated with erosion control ordinance development, which are funded at 100%. At line b. calculate eligible enforcement costs, which are the lesser of total costs minus fees **OR** 50% of total costs. Community Assistance will make adjustments to the amount reimbursed as needed. All signed contracts must be on file in the Bureau of Community Assistance.
- Line 3: Enter costs for developing a stormwater management plan. All signed contracts must be on file in the Bureau of Community Assistance.
- Line 4: Enter costs associated with training office staff not included in part 1 or 2, including meals, lodging, and registration.
- Line 5: Enter costs associated with Information and Education activities.
- Line 6: Enter all costs for pre-design, design, inspection, or evaluation of practice installation, listing each by project name. All signed contracts must be on file in the Bureau of Community Assistance. Construction costs are covered by a Nonpoint Grant and are not included on this request.

DOCUMENTATION:

Adequate accounting records supported by source documentation is required by s. NR 120.25, Wis. Adm. Code, for all above items.